



IF YOU DISCOVER A FIRE



Operate the nearest fire alarm call point immediately



Inform to Fire Command Station (Internal) &
.....(from outside)

IF THE FIRE ALARM SOUNDS



Leave the building immediately



Do not stop to collect personnel belongings



Do not use a lift



Report to the Assembly Point at



Do not re-enter the building until instructed

FOR FIRE WARDENS / DEPUTY FIRE WARDEN



Inform emergency control desk..... (Internal) &
..... (from outside)



Inform fire Brigade 101 / 2971500 / 2971550 / 2971600



Attack the fire with a suitable extinguisher if it is safe and trained to do so.



Guide people to evacuate



Close all the doors / windows behind you



Report to the Building Evacuation Supervisor / Fire Station Director / Deputy Fire Director at
Assembly Point.....